DegreeWorks

DegreeWorks is a Web-based degree audit and advising software that provides students and advisors guidance in determining the most ideal paths to program completion. It reflects transfer articulation and degree completion percentage. It allows for individual degree planning (using the Student Education Planner) and will aid academic departments as they map future course offerings against the projected program needs of their students.

Instructions

1. Log in to the Samford University Portal at portal.samford.edu
2. Under Quick Links, click DegreeWorks
3. Click the Planner tab on the left hand side of the screen
4. For each semester you plan to take a course, a course number (ex: ACCT 510) is entered. To see class descriptions, click the green arrow to the left of the term.
5. If your schedule is not correct or if you do not have a schedule online, please respond to Rebekah DeBoer as soon as possible with your anticipated program plan. In the email, include your name, SUID number, and the term and course number (ex: BUSA 533) for each class you are planning to take. Please use your Samford email address to respond.

Note: Some electives do not have a designated course number. These electives are indicated in the "Notes" box to the right of the course listing.

Purpose

DegreeWorks will allow the Graduate Programs Office to better anticipate the course needs of students. This program will also allow us to electronically track course plans from semester to semester so that advisors and students may access the course plan during open registration for each term.

DegreeWorks will also help students and advisors track academic progress and graduation requirements throughout the course of the graduate program.

Please email Rebekah DeBoer at rdeboer@samford.edu if you have any questions. We ask that each student complete their Course Plan by September 20 to help us anticipate course needs for the spring semester.

Note: The course planner is a useful tool to help us anticipate course needs, however, we cannot guarantee that all courses requested will be available for that term.